

Amit Ranjan

Delhi, India

■ +91 98182 94336 | ✉ amitranjan0202@gmail.com

Work Experience

E Global Soft Solutions

Delhi, India

Team Leader

Jan 2022 - Present

- Training the freshers and helping sales executives reach their targets.
- Being constant at achieving the team targets every month.
- Maintaining the balance between team members and the company management.
- Helping website development team to understand the exact requirements of the clients for the designing and development of the projects.

E Global Soft Solutions

Delhi, India

Senior Sales Executive & Project Manager

Jan 2022 - Jan 2023

- Closing deals with the prospects at the best cost profitable for the company.
- Managing projects from scratch till the execution.
- Upselling products and services to the clients according to their nature of business.

E Global Soft Solutions

Delhi, India

Business Development Executive

June 2020 - Dec 2022

- Generating leads and converting US & UK-based data to potential prospects for the websites and the digital marketing services by cold calling.
- Doing timely follow-ups of potential prospects and clearing all their doubts regarding the services till they go to the sales team .

Boundless Tech Solutions

Delhi, India

Sales Executive & Customer Service

10 Feb 2018 - 10 2019

- Handling US & UK based clients queries related to printers and PCs.
- Upselling suitable software as per their requirements.
- Completing targets in the given time frame by the company.

Skills

Soft Skills Quick Learner, Leadership, Good in Convincing, Communication

Other Skills Maintaining Websites on Shopify, WordPress & Wix

Education

Monad University

UP, India

BA English

Session: 2020 - 2023

Nitesh Kumar Samarak High School

Bihar, India

Senior Secondary School

April 2019 - April 2020

SB DAV Public School Vasant Vihar

Delhi, India

High School

Apr 2009 - Apr 2010

Languages

English Professional proficiency

Hindi Native proficiency

References available upon request.